

# **Call for Request for Quotations for the supply of Stage Platforms, Legs and Stage Frame Connectors**

**Ref no: VOPS A1.08.2025**

**Date Published: 16 July 2025**

**Deadline for Submission: 24 July 2025**



## **1.1 Introduction**

- 1.1.1 The subject of this quotation regards the provision for the supply of stage platforms, legs and stage frame connectors, as part of the investment carried out for the 'Zabbar: Honouring the Past, Building the Future Together' project which is being implemented by Għaqda Madonna tal-Grazzja Banda San Mikiel Żabbar and co-financed through the Voluntary Organisations Project Scheme managed by the Malta Council for the Voluntary Sector.
- 1.1.2 The place of acceptance of the services shall be as directed by the appointed the Contact Person for the Project at Għaqda Madonna tal-Grazzja Banda San Mikiel Żabbar.
- 1.1.3 The Contact Person for this Call for Request for Quotations is:  
Alan Joseph Buhagiar  
Għaqda Madonna tal-Grazzja Banda San Mikiel Żabbar  
Email: [info@zabbar.org.mt](mailto:info@zabbar.org.mt)

## **1.2 Financing**

- 1.2.1 This project has been funded through the Voluntary Organisations Project Scheme managed by the Malta Council for the Voluntary Sector supported by the Ministry for Inclusion and Voluntary Sector. This project/publication reflects the views only of the author, and the MCVS cannot be held responsible for the content or any use which may be made of the information contained therein.

- 1.2.2 The beneficiary of the financing is Għaqda Madonna tal-Grazzja Banda San Mikiel Żabbar and all fiscal receipts shall be addressed to the mentioned organisation.

### 1.3 Eligibility Requirements

- 1.3.1 Submitted documents must meet the technical specifications as identified in Section 2.2- Technical Specifications – Requirements.

### 1.4 Timetable

- 1.4.1 The time-frames for this Call for Request for Quotations is as follows:

	Date
Publication of the Call for Request for Quotations	16 <sup>th</sup> July 2025
Submission of Quotations	24 <sup>th</sup> July 2025

### 1.5 Response Requirements

Bidders are to submit a quote containing the information as per Annex 1: Financial Offer

### 1.6 Submissions

Interested Bidders are to submit a quotation with the format identified in Clause 1.5 – Response Requirements by not later than **24th July 2025** via the following email address: [alanjubuhagiar@gmail.com](mailto:alanjubuhagiar@gmail.com).

**Late submissions will not be considered.** Late quotations will be rejected and will not be evaluated. No liability can be accepted for late quotations. Information supplied by the bidder in response to this call for request quotations will be treated as confidential and in accordance with the Data Protection Act.

## SECTION 2 - TECHNICAL SPECIFICATIONS/ TERMS OF REFERENCE

### 2.1 Background Information

- 2.1.1 Għaqda Madonna tal-Grazzja Banda San Mikiel Żabbar is a Maltese music school and social club that plays a vital role in the cultural life of its community. Primarily focused on music, the organisation offers free tuition for individuals interested in learning and performing in a band. With over 75 musicians and 30 aspiring students, the band performs at local events, including the annual village feast.

Recently we established the St Michael's School of Art and Music, having 4 educational programmes on music, theory and practice and one lesson on flamenco. At the moment we have around 40 students. In addition to its music focus, the club serves as a hub for social activities related to the village feast of Our Lady of Graces. It organises events throughout the year and relies on volunteers to manage various sub-committees,

including groups for feast decorations, youth activities, cultural events, fireworks, media and more. These efforts aim to enrich the community's cultural life and support ongoing artistic projects.

2.1.2 This call for quotations aims to procure the supply of stage platforms, legs and stage frame connectors.

## 2.2 Requirements

2.2.1 Interested Economic Operators are to provide a Quotation in line with the Technical Specifications that is being included in Section 2.2.2.

2.2.2 Technical Specifications:

Item No.	Description
1.01	<b>Stage Platform</b>
	- For outdoor use
	- Lightweight and stuitable as platform for musicians, bands and theater
	- Load capacity: minimum of 600kg/m
	- Surface area dimension: 200x100cm / 100x100cm
	- Feet inserts
	- Quantity: 20 platforms (if 200x100cm) or 40 platforms (if 100cmx100cm). Total surface area to be covered is equals to 40m <sup>2</sup>
1.02	<b>Stage Legs</b>
	- Aluminium Legs that will fit in the feet inserts of the chosen stage platforms.
	- Adjustable Height, respecting the minimum range of minimum height of 80cm and maximum height of 120cm.
	- Quantity: 80 (if the 200x100cm platforms are selected) or 160 (if the 100x100cm platforms are selected)
1.03	<b>Stage Frame Connectors</b>
	- Metal
	- Quantity: 40

## **ANNEX 1 – Financial Offer** (minimum information the quote should include)

Name of Bidder / Company name:

Address:

Email address:

Contact Number:

VAT Registration Number:

Date:

Quote Number:

Addressed to:

Għaqda Madonna tal-Grazzja Banda San Mikiel Żabbar

42, Misraħ is-Sliem Żabbar

info@zabbar.org.mt

Item	Description of Service	Cost per unit excluding VAT	Unit	Total cost excluding VAT	VAT	Total cost inclusive of VAT
		Amount in Euro (€)		Amount in Euro (€)	Amount in Euro (€)	Amount in Euro (€)
1.01	The provision of stage platforms as per technical specifications in Section 2.2.2.		20			
1.02	The provision of stage legs as per technical specifications in Section 2.2.2.		80			
1.03	The provision of stage frame connectors as per technical specifications in Section 2.2.2.		40			
1.04	Delivery					
	<b>GRAND TOTAL</b>					

*SIGNATURE*